

Post or Email To:  
P.O. Box 42  
Everton Park  
QLD 4053  
Email: enquiries@jetco.asn.au

# TRAINING SUBSIDY APPLICATION FORM (EMPLOYEES)

VALID FOR SUBMISSION UNTIL 30 JUN 2019  
REV#2018-06



**NOTE: This is an employee form to be filled out by employees. Please PRINT all details on this form clearly.**

Applicants Name: \_\_\_\_\_

Postal Address: \_\_\_\_\_

\_\_\_\_\_ Post Code: \_\_\_\_\_

Date of Birth: \_\_\_\_/\_\_\_\_/\_\_\_\_ CIRT Number: \_\_\_\_\_

Contact Phone Number: \_\_\_\_\_ Email: \_\_\_\_\_

Contributing Employer: \_\_\_\_\_

**Where did you hear about JETCO? ETU  MEA  OTHER**

## BANK ACCOUNT DETAILS FOR PURPOSES OF ELECTRONIC REIMBURSEMENT

*Reimbursements are usually paid on the last working day of the week.*

ACCOUNT NAME: \_\_\_\_\_

BANK: \_\_\_\_\_ BRANCH: \_\_\_\_\_

BSB NUMBER: \_\_\_\_\_ ACCOUNT NUMBER: \_\_\_\_\_

## TRAINING PROGRAM DETAILS

Training Provider: \_\_\_\_\_

Training Course: \_\_\_\_\_

Start Date: \_\_\_\_/\_\_\_\_/\_\_\_\_ Finish Date: \_\_\_\_/\_\_\_\_/\_\_\_\_ Total Cost of Training: \$\_\_\_\_\_

Are you receiving or going to receive any additional subsidies from your employer, any other individual or organisation for the training program detailed above?  Yes  No

If **Yes** how much \$\_\_\_\_\_

**Attachments Required** (Please provide a **COPY - NOT ORIGINALS** of both the following documents)

**Invoice and Receipt**  
(Must show Payment)

**Completion certificate or Ticket**

**I hereby certify that all details are true and correct, and give authority for CIRT to provide balance and employer contribution data to the subsidy approving body to enable analysis against eligibility criteria.**

**NB: Eligibility rules are available on the CIRT and JETCO website: [www.cirt.com.au/jetco](http://www.cirt.com.au/jetco)**

APPLICANT'S SIGNATURE: \_\_\_\_\_ DATE: \_\_\_\_/\_\_\_\_/\_\_\_\_

## (FOR OFFICE USE ONLY)

AMOUNT APPROVED: \$\_\_\_\_\_ APPROVED BY: \_\_\_\_\_ DATE: \_\_\_\_/\_\_\_\_/\_\_\_\_