



**Contracting Industry
Redundancy Trust**

Certificate of Employment

ABN 49 011 050 329
8 Mcllwraith Street, Everton Park, Brisbane
P.O. Box 42, Everton Park, 4053, Brisbane
Phone (07) 3506 7788 Fax (07) 3506 7700
Toll Free Outside Brisbane 1300 200 123
Email enquiries@cirt.com.au
Website www.cirt.com.au

Employer Details

Company Name: _____

Address: _____

Postcode: _____

CIRT

Employer Identifier: _____

Contact Number: _____ Fax Number: _____

Employee Details - CIRT Identifier _____

This is to certify that _____ D.O.B.: _____

of the above employer was employed for the period from _____ to _____

Redundancy Certification

I certify that:

the Employer no longer requires the work which the Employee has been performing to be done by anyone and this has led to the termination of employment AND/OR the Employee's employment was terminated due to lack of work; AND the termination was not by the Employee by voluntary resignation, retirement, death or permanent disability or abandonment, or by the Employer for disciplinary reasons.

Yes / No

If No - Please Provide Details

Signed: _____

Position: _____ Date: _____

***Employee's Annual Salary: \$** _____

(Current weekly salary rate times 52)

* Note Failure to advise employee's annual salary will result in the employee's redundancy benefit being taxed at the highest marginal rate. (1) Refers to TCR Scale.

Unpaid absence in weeks: _____

Number of weeks for redundancy calculation (1): _____

Total redundancy payment due to employee (1) times weekly salary rate: \$ _____ (A)

Number of weeks payment into CIRT on behalf of employee: _____

Total amount paid into CIRT: \$ _____ (B)

Total payment by employer: \$ _____ (A) - (B)

TCR Scale

	Weeks		Weeks
Less than 1 year	nil	More than 6 years but not more than 7 years	11
1 year but not more than 2 years	4	More than 7 years but not more than 8 years	13
More than 2 years but not more than 3 years	6	More than 8 years but not more than 9 years	14
More than 3 years but not more than 4 years	7	More than 9 years but not more than 10 years	16
More than 4 years but not more than 5 years	8	More than 10 years	12
More than 5 years but not more than 6 years	10		

TRUSTEE: CIRT (QLD) Pty Ltd A.C.N. 011 050 329

Administered by: Malcolm V. Leeke & Co.

PLEASE COMPLETE FORM AND SEND TO CIRT C/- MALCOLM V. LEEKE & CO. at the above address.